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Kindergarten Enrolment Application Form

The information collected on this form is being obtained for the purpose of processing a child's application for enrolment. It may be used, and where necessary, disclosed by the College for the following purposes:

- General administration
- Communication with parents/carers
- State and national reporting purposes
- Where permitted by law

The information will be stored securely. You may access or correct personal information by contacting the College office.

Application Fee

An amount of \$50 per child is payable on submission of an Application for Enrolment and covers the administration costs associated with prospective enrolments and interviews. This fee is non-refundable.

FULL NAME OF CH Must be the same as on birth certific												
Proposed Start Date			/	1	Year	Gender			Male		Female	
Kindergarten Preference Gr	Mond	ay		Th	nursday							
Does the child have a sibling this college?	g(s) at	Yes		No 🗌	If Yes, pro	vide name	(s) and	yeaı	r level			
Is your child attending another service offering an approved Kindergarten program?		Yes		No 🔲	If Yes, are you claiming the QKFS subsidy with Chinchilla Christian College Kindergarten? Please indicate Yes or No below: Yes No							
FAMILY DETAILS												
			Pare	nt/Carer	1				Paren	nt/Care	er 2	
Family Name												
Given Names												
Title												
Gender			Male	• 🗆	Female				Male] Female	
Relationship to child												
Home Phone												
Mobile Phone												
Work Phone												
E-Mail												

FAMILY DETAILS (cont aj	Parent/Care	er 1		Parent/Carer 2		
Cultural Background							
•							
Country of Birth							
Needs Interpreter] Yes [] No		☐ Yes ☐ No		
Occupation							
Employer Work Location							
What is the occupational group of the parent/carers?	ne Refer to provided s			If the p	Refer to provided sheet for the list of Parental Occupation Groups erson has not been in paid work in the box above.		
What is the highest year o	of primary o	r secondary s	school the paren				
Parent/0					Parent/Carer 2		
Year 12 or equivaler			☐ Year 12	-			
Year 11 or equivaler Year 10 or equivaler			☐ Year 11 ☐ Year 10	•			
Year 9 or equivalent				•	lent or below		
	. 0. 50.01			. oquiva	(a. (c. 20.0))		
What is the highest qualif		parents/carer	s have complete		- 4/0		
Parent/C			D Dankala		Parent/Carer 2		
☐ Bachelor degree or a ☐ Advanced Diploma/□					or above		
Advanced Diploma/E	-	certificate)					
☐ No non-school qualit	•	, certificate)	No non-school qualification				
Child & Parent/Carer Lang							
Does the child or their pare	nt/carer(s) s		ge otner tnan Eng arent/Carer 1	iisn in tr	e nome? Parent/Carer 2		
- Jillu							
No, English Only			nglish Only		☐ No, English Only		
☐ Yes, Other – Please	specify	☐ Yes, 0	Other – Please sp	ecify	☐ Yes, Other – Please specify		
If your child speaks another				%			
other than English at home				/0			
the additional languages sp the percentage spoken	ooken and			%			
CHURCH							
Denominational Preference							
The Fellowship where the fa	amily current	ily					
worships	•	<u> </u>					
Are you involved in church a so please give details	activities? If						
· · ·							
PAYMENT OF FEE				// //	parents/carers to sign where		
I/We, the under mentioned		esponsibility o	f kindergarten fee	s (both t			
I/We, the under mentioned, applicable)	accept full re	esponsibility o	f kindergarten fee				
I/We, the under mentioned,	accept full re	esponsibility o	f kindergarten fee		Parent/Carer 2 signature		
I/We, the under mentioned, applicable) Parent/O	accept full re	esponsibility o	f kindergarten fee		Parent/Carer 2		
I/We, the under mentioned, applicable) Parent/O	accept full ro Carer 1 ure		f kindergarten fee		Parent/Carer 2		
I/We, the under mentioned, applicable) Parent/C signat Are you currently entitled	accept full ro Carer 1 ure	Care Card?		S	Parent/Carer 2 signature		

CHILD DETA	AILS										
Family Name											
Given Names											
Preferred Name						Date	of Birth	/	/		
Is your child of	Aborigi	nal or T	orres St	rait Islande	er origin?						
□ No					□ Y	es, Tor	res Strait	Islander			
☐ Yes, Abor	riginal				□ Y	es, bot	h Aborigir	nal & Torre	es Strait Is	slande	r
In which countr	y was y	our chi	ld born?		l						
☐ Australia☐ Other (please sp	pecify)										
Is your child an	Austral	ian Citi	zen, Peri	manent Re	sident or	holdin	g an Inte	rnational	Visa?		
☐ Australiar	n Citizen	/Permar	nent Resi	dent [☐ Interna	tional (Child – Da	ate of Arriv	/al	/	1
Cultural Backgro	und										
ADDRESS D	FΤΔΙ	I S									
Home Address (is the sa	ame as 1 th	ere is no n	eed to	repeat)				
(Pa	rent/Carer	· 1			P	Parent/Ca	rer 2	
Property Name											
Address											
Suburb/Town											
		State		Postcode			State		Postcoo	de	
Mailing Address	(if it is th	e same	as home	e address, v	vrite 'AS A	BOVE') 				
Property Name											
Address											
Suburb/Town					_			T	ı		
		State		Postcode			State		Postcoo	de	
EMERGENO	Y CO	NTAC	T DET	AILS							
In an emergenc						itacteo	I. In the e	event of n	ot being a	able to	quickly
make contact p	lease id			rgency con Contact 3	ntacts.			Emerge	ency Conf	tact 4	
Name		<u> </u>	or goney	Jonath J					J.10y 3011	.401 7	
Relationship (eg Aunt)											
Address											
Suburb				Postcoo	le					Post	code
Contact Phone											
Mobile											
Is this person au	thorised	to requ	est and p	ermit the ac	dministrati	on of m	edication	?			
		Yes		No				☐ Ye	s		No

MEDICAL	- INFORM	IATION (includ	ding allergies)			
Medicare Nu	mber			Reference No		Expiry
Doctor's Nan	ne					
Doctor's Pho	ne Number					
Doctor's Add	ress					
	authority for the	ne College to see essary?	ek medical	☐ Yes	□ No	
	fully immunize	•		☐ Yes	☐ No	
Does your ch	nild have any	allergies? (anaph	ylaxis, asthma)	☐ Yes	☐ No	
If yes, an Act	tion Plan by y	our doctor must	be provided	☐ Docume	nt attached	
Does your ch	nild suffer fron	n any physical di	sability?	☐ Yes	☐ No	
	ch details incl	assessed by a puding any releval		☐ Yes	□ No [☐ Documents attached
		n any learning di	fficulties?	☐ Yes	☐ No	
(Please attac	ch details incli	assessed by a puding any releval		☐ Yes	□ No [☐ Documents attached
specialists, e				П . V	□ N-	
-	-	special needs?		☐ Yes	L No	
	e attach detail	s blems that you k	now of which	□ Docume	nts attached	
may affect yo		rning (ie, eyesigh		☐ Yes	□ No)
If yes, please	attach detail	s		☐ Docume	nts attached	
CHILD A					- 1	
Is there any I	imitation(s) o			a parent or anothe arenting plan that		☐ Yes ☐ N
Is there any I If yes, attach limitation(s).	limitation(s) o a copy of cu	rent Court Order	r or registered pa		contains the	☐ Yes ☐ N
Is there any I If yes, attach limitation(s). This question	limitation(s) o a copy of cu	ut the following i	r or registered pa	arenting plan that plan that plan to avoid confine Child I	usion.	☐ Yes ☐ No
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Child Collection

Under ECSN Reg 99(4)(a) A child may only leave the premise if the child is given into the care of a parent; a person authorised by a parent and named in the child's enrolment record; or with a written authorisation of the child's parent. To comply with this legal requirement, we ask you to nominate persons you permit to collect your child from the Kindergarten. You may nominate as many people as you need. Please be mindful that if you ask a person who is **not** on this list to collect your child you MUST supply written authorisation for that person to collect your child.

Under ECES Reg 99(2) A nominated supervisor of an education service must ensure that a child does not leave the premise except in accordance with sub regulation (4)

To comply with this legal requirement a nominated person may be required to provide proof of identity.

PERSONS AUTHORISED TO COLLECT CHILD

In exceptional circumstances, where you are unable to give written permission for a person to collect your child and that person is NOT on this list, you MUST advise the Director PRIOR to this person arriving at the Kindergarten. You MUST give all details as requested below and advise that person that proof of identity will be required. **Please include your own names**.

All persons nominated must be over 18 years of age.

Name	Relationship	Contact Phone Number	Address

DISCLOSURE						
I/We acknowledge and understand that full and frank disclosure is a condition of this enrolment application. Incorrect or omitted information relevant to the child could result in my/our application being invalid.						
	Parent/Carer 1	Parent/Carer 2				
Signature						
Date						

Conditions of Enrolment

- 1. That the parent/care agrees to allow their child to share fully in the life and program of the kindergarten.
- 2. That the parent/carer will support the aims of the kindergarten and endeavour to structure their lives and home so that the child will be given every opportunity to grow up into Christ.
- 3. The parent/care will support the code of ethics and policies of the kindergarten and maintain respect towards staff members.
- 4. That the parent/carer agrees to uphold the Kindergarten's authority and right to administer appropriate discipline in accordance with the Behaviour Management Policy.
- 5. That the parent/carer agrees to make every effort to ensure that their child will not be absent from kindergarten without good reason, and agree to advice the College when their child will be absent.
- 6. That the parent/carer agrees to withdraw their child if not immunised in the event of an outbreak of a vaccine preventable disease until the outbreak is over.
- 7. That the parent/carer will undertake to be responsible for, and to pay punctually as they fall due all fees and expenses properly incurred. (Note: In the case of financial hardship or difficultly to pay on time, alternate arrangements must be discussed with the Fees Officer as soon as possible).
- 8. That the parent/carer agrees to give at least one month's notice, in writing, before the termination of enrolment of their child, or to pay one month's fees in lieu.
- 9. That the Kindergarten may suspend or terminate enrolment at its discretion for failure to comply with these conditions or other serious breaches of the Kindergarten rules and regulations.

We accept the conditions of enrolment as set out above

	Parent/Carer 1	Parent/Carer 2
Name		
Signature		

PARENTAL OCCUPATION GROUPS FOR USE WITH PARENT / CARER DETAILS

Group 1: Senior management in large business organisation, government administration and defence, and qualified professionals

Senior executive/manager/department head in industry, commerce, media or other large organisation.

Public service manager (Section head or above), regional director, health/education/police/fire service administrator Other administrator (school principal, faculty head/dean, library/museum/gallery director, research facility director)

Defence Forces Commissioned Officer

Professionals generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others

Health, Education, Law, Social Welfare, Engineering, Science, Computing professional

Business (management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer)

Air/sea transport (aircraft/ship's captain/officer/pilot, flight officer, flying instructor, air traffic controller)

Group 2: Other business managers, arts/media/sportspersons and associate professionals

Owner/manager of farm, construction, import/export, wholesale, manufacturing, transport, real estate business
Specialist manager (finance/engineering/production/personnel/industrial relations/sales/marketing
Financial services manager (bank branch manager, finance/investment/insurance broker, credit/loans officer)
Retail sales/services manager (shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency)
Arts/media/sports (musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter,
photographer, designer, illustrator, proof reader, sportsman/woman, coach, trainer, sports official)
Associate professionals generally have diploma/technical qualifications and support managers and professionals
Health, Education, Law, Social Welfare, Engineering, Science, Computing technical/associate professional
Business/administration (recruitment/employment/industrial relations/training officer, marketing/advertising
specialist, market research analyst, technical sales representative, retail buyer,
office/project manager)

Defence Forces senior Non-Commissioned Officer

Group 3: Tradesmen/women, clerks and skilled office, sales and service staff

Tradesmen/women generally have completed a 4 year Trade Certificate, usually by apprenticeship. All tradesmen/women are included in this group

Clerks (bookkeeper, bank/PO clerk, statistical/actuarial clerk, accounting/claims/audit clerk, payroll clerk, recording/registry/filing clerk, betting clerk, stores/inventory clerk, purchasing/order clerk, freight/transport/shipping clerk, bond clerk, customs agent, customer services clerk, admissions clerk)

Skilled office, sales and service staff.

Office (secretary, personal assistant, desktop publishing operator, switchboard operator)

Sales (company sales representative, auctioneer, insurance agent/assessor/loss adjuster, market researcher)

Service (aged/disabled/refuge/child care worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, light attendant, fitness instructor, casino dealer/supervisor)

Group 4: Machine operators, hospitality staff, assistants, labourers and related workers

Drivers, mobile plant, production/processing machinery and other machinery operators.

Hospitality staff (hotel service supervisor, receptionist, waiter, bar attendant, kitchen hand, porter, housekeeper)

Office assistants, sales assistants and other assistants

Office (typist, word processing/data entry/business machine operator, receptionist, office assistant)

Sales (sales assistant, motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker)

Assistant/aide (trades' assistant, school/teacher's aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant)

Labourers and related workers

Defence Forces ranks below senior NCO not included above

Agriculture, horticulture, forestry, fishing, mining worker (farm overseer, shearer, wool/hide classer, farm hand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand)

Other worker (labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor)

Application Checklist

INFORMATION REQUIRED

Please use this checklist to ensure a *copy* of all relevant material has been attached to this application and relative sections have been signed.

	*Child Birth Certificat	Ee (legal requirement)		
	*Child Immunisation	Information (legal requirem	nent)	
	Any other requested	documentation that you	u have answered ' <i>yes</i> ' to	
	Copy of Health Care	Card (*if applicable) (fu	unding requirement)	
	Conditions of Enrolm	ent		
	Signatures – Fee Pay of Enrolment	yment; Authorities; Auth	horities; Application Form;	Conditions
	*Kindergarten Enroln	nent Fee \$50 enclosed		
*Mand	latory requirement to g	uarantee placing		
OFF	ICE USE ONLY			
Enro	olment Fee:	Receipt No		
Inter	view Appointment	Date:	Time:	
Corr	espondence			
Acce	eptance Letter	Date:		
Refu	ısal	Date:		
Othe	er:	Date:		



Authority for Kindergarten Staff to Administer Sunscreen Provided by the Service

I,	give do not give
permission for the staff at Chinchilla Christian So 30+, broad-spectrum water-resistant sunscreen	
Name of child:	
Signature:	
Date:	
0	R
Authority for Kindergarten Staff to A	
I,	and labelled with my child/children's name. This
It is my responsibility to ensure there is alway service.	s an adequate supply of this sunscreen at the
Name of child:	
Signature:	
Date:	



Kindergarten Permission for Ongoing Outings to College Grounds

Throughout the school year, kindergarten children will be taken to the wider college grounds as part of their learning experiences. These regular excursions include to CCC playgrounds, Ball Court, classrooms, grounds and library and could occur on any day and time during the kindergarten day. Being able to explore the wider College grounds in this way assists our kindergarten children to develop their sense of belonging within the college and makes for a more confident transition to Primary School.

Children will go on these regular outings as part of their whole class with 2 -3 kindergarten staff, or as smaller groups with 1 staff member (eg-going on an outing to deliver messages to other classes or collect paperwork from a printer). They may walk or ride the kindergarten bikes around the school grounds.

Children can be expected to be out of the kindergarten grounds for up to 2 hours at a time while they explore the wider College grounds.

For all regular outings that occur in the College grounds, risk management plans are in place and available for viewing at the service.

Any out-of-College-grounds excursions that occur during the Kindy year will have a specific excursion form for you to complete.

CCC Kindergarten Permission for Ongoing Outings to College Grounds

Please complete the	following so your child can participate in excursions o	n the College grounds
I give consent for my undertake all outings	childs within the College premises.	to
Parent/carer name:		
Signature:		
Date:		